

Blaenbaglan Primary School

Governors' Annual Report to Parents 2024/25 Academic Year

Address from our Chair of Governors

On behalf of the Governing Body, I am pleased to present our annual report to parents/carers. The report provides you with important information on how the school has performed over the last year.

Every year, our dedicated school staff continue to work extremely hard to ensure our children have the very best opportunities to thrive during their primary education. As a school we take pride in providing a positive, safe and happy environment which stimulates the children's learning, and we engage proactively with parents, carers, professionals and the wider community to support their progress.

In March 2025, our school underwent an interim inspection by Estyn, who reported that 'Leaders have embedded an effective cycle of self-evaluation to monitor the quality of teaching and learning across the school rigorously and regularly. They ensure that all staff and governors contribute purposefully to self-evaluation.'

As a Governing Body, we are proud to be part of Blaenbaglan Primary School and feel privileged to have a school in our community, which strives to support every child to achieve their potential. We would like to express our thanks to everyone who plays a part in supporting our school and particularly to parents and carers for working with us to promote your child's education and wellbeing.

Thank you for taking the time to read the annual report and taking an interest in our school. If you would like to get in touch with the governing body, we would be delighted to hear from you and can be contacted via the Clerk to Governors at the school office.

Kind regards,



Pam Short
Chair of Governors

It is the duty of the Governing Body to make decisions about how the school is run. Governors have legal duties, powers and responsibilities as a body but cannot act individually.

The Governing Body believe the aims of the school as set out in the School Prospectus should continue to be pursued. Underpinning these aims is Blaenbaglan's philosophy, that all our pupils are entitled to the very best education possible, which the school endeavours to provide, in close partnership with parents.

Each term the following sub-committees meet and report back to the main Governing Body meeting:

- Finance and Staffing
- Curriculum, Additional Learning Needs and Safeguarding
- Buildings, Premises, Community and Health & Safety
- School Performance – standards & attendance
- Performance Management of Headteacher

Other issues relating to the budget, pupil activities, school performance and the Learning Support Centre are discussed. This meeting is viewed as an opportunity to celebrate our success as well as plan for the future.

No parent / carer has requested a meeting or sent any correspondence relating to specific questions that need to be raised to the Governing Body, therefore no meeting was arranged during the 2024/25 academic year. Further information available here:

<http://gov.wales/topics/educationandskills/publications/guidance/parents-meetings-statutory-guidance/?lang=en>

Information on - Your right to request a meeting with the school's governing body is attached at the end of this document.

For the 24.25 academic year, Blaenbaglan Governing Body was made up of the following:

Governing Body	Governors	Appointed by	Term of Office Ends	Committee Member
	Mrs P. Short	Community (Chair)	03.12.27	Curriculum/ALN, Safeguarding, Finance & Staffing/ PM
	Cllr. S. Renkes	LA	31.08.25	Premises/H&S, Finance & Staffing /PM
	Cllr. P. Richards	LA (Vice Chair)	31.08.28	Finance & Staffing
	Mrs. H. Griffiths	Parent	21.10.25	Premises, H&S & Community
	Mrs. S Phillips	Parent	15.10.27	Curriculum/ALN
	Mr. B. Henderson	Community (ALN Gov)	07.11.24	Finance & Staffing, Curriculum/ALN
	Mrs. G. Cox	Parent	29.01.28	Curriculum/ALN
	Mr. Y. Maljian	Community	31.10.25	Premises, H&S & Community
	Mrs. E. Palmer	Teacher	27.09.25	Curriculum/ALN
	Mr. I. Rees	Community	31.12.25	Premises, H&S & Community
	Mr. P. Morris	Parent	15.10.27	Premises, H&S & Community
	Mr. T. Drinkwater	Non teacher	13.11.26	Premises, H&S & Community
	Mr. D. C. Burrows	Headteacher	-	All

Clerk to the Governors	Miss Gemma Allen – Blaenbaglan Primary School, Maes Ty Canol, Baglan, Port Talbot, SA12 8YF. Tel: 01639 769775 e-mail: office@blaenbaglan.npt.school
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Chair to the Governors	Mrs Pam Short – Blaenbaglan Primary School, Maes Ty Canol, Baglan, Port Talbot. SA12 8YF, Tel: 01639 769775
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Action on Resolutions passed at last year's Annual Meeting	- No parents requested meeting in 2024/25. - No resolutions passed.
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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**Department of Education, Leisure and Lifelong Learning****Blaenbaglan Primary School****FINANCIAL STATEMENT OF INCOME AND EXPENDITURE****APRIL 2024 TO MARCH 2025**

BUDGET		£	EXPENDITURE	Actual
Formula Allocation		£1,333,434	Teaching Salaries	£ 927,749.38
			Payroll Costs	£ 448,050.65
			Other Payments	£ 3,410.50
TOTAL		£1,333,434	Administration	£ 14,035.01
			Local Authorities	£ 109,766.81
			Contracts	£ 7,392.38
			Premises	£ 108,956.55
			Resources	£ 40,161.57
			GROSS EXPENDITURE	£1,659,522.85
			Less:Income	£320,111.54
			NET EXPENDITURE	£1,339,411.31
				£
Projected Under Spend				-£5,977
Principal Investment 1/4/24				£134,818
	Total Investment			
	31/3/25			£128,840.69

Blaenbaglan is an English medium primary school with a Learning Support Centre for pupils with speech, language and communication needs. Through careful organisation, the school attempts to give to the children what is best in education. In all our activities we try to work as a family, where members have a sense of purpose, a sense of belonging and a feeling of being responsible to the school and to the community. We aim to provide work each day that is balanced, varied and suitable to the child's ability and development. These experiences will help each child to learn and to become self-reliant and responsible members of the community. We aim to create a happy, caring environment with an emphasis on making learning fun where positive relationships are seen as being vital to our success.

2024 – 2025 Term dates

Term	Term Begins	Mid Term Holiday		Term Ends	Days
		Half Term			
		Begins	Ends		
Autumn 2024	Monday 2nd September	Monday 28 th October	Friday 01 st November	Friday 22 nd December	75
Spring 2025	Monday 6 th January	Monday 24 th February	Friday 28 th February	Friday 28 th March	55
Summer 2025	Monday 28 th April	Monday 26 th May	Friday 31 st May	Monday 21 st July	65
Total:					195

Session Times	Sessions	FP	KS2
	Morning	8.50am – 12.00pm	8.50am – 12.15pm
	Afternoon	12.55pm – 3.20pm	1.15pm – 3.20pm
	FP Nursery (am)	8.50am – 11.20am	
	FP Nursery (pm)	12.50pm – 3.20pm	

2025 – 2026 Term dates

Term	Term Begins	Mid Term Holiday		Term Ends	Days
		Half Term			
		Begins	Ends		
Autumn 2025	Monday 1 st September	Monday 27 th October	Friday 31 st October	Friday 19 th December	75
Spring 2026	Monday 5 th January	Monday 16 th February	Friday 20 th February	Friday 27 th March	65
Summer 2026	Monday 13 th April	Monday 25 th May	Friday 29 th May	Monday 20 th July	55
Total:					195

BB24.25 Report (Autumn 2025)

School Organisation and Teaching Staff 2024/25	Person	Position	Class
	Mr. David Burrows	Headteacher	
	Mrs. Hayley Maggs	Deputy Headteacher	Yr6
	Mr. Ceri Davies		PPA
	Miss. Bethan Kennedy		Yr 5
	Mrs. Rhian Poley-Jones		Yr 4/5
	Mrs. Faye Clarke / Mrs. Emma Morgan		Yr 3/4
	Mr. Iwan Rees (Maternity Cover)		Yr 3
	Mrs. Emma Palmer		FP 2
	Mrs. Louise Hill		FP Rec
	Mrs. Ffion Bristowe		FP1/2
	Miss. Karla Williams / Mrs. Chantelle Richards	SLT	FPN
	Mrs. Sarah Skelton / Mrs. Jessica French (Maternity Leave)		LSC2
	Mrs. L. Jones	ALNCo / SLT	LSC1
Admin Officer	Miss Gemma Allen	Clerk	Office
Bursar / PSO	Mrs. Kirsty Gough	Bursar	NPT

Additional Learning Needs	ALNCO	Mrs. L. Jones	School Roll	(fte) 250	Nursery a.m.	27
					Nursery p.m	18
	ALN Governor	Mr. B. Henderson	% of ALN on School Roll	% 14.8	No. of Pupils on Register	37
Safeguarding	Safeguarding Governor	Mrs. P. Short	Child Protection Governor	Mrs. P. Short		
Attendance	Attendance Governor	Cllr. P. Richards	Education Support Officer	Mrs. Tracy Hazel		

The school works with the following agencies to help its work with the children: Speech therapy, Specific Learning Difficulties (Dyslexia), Attendance and Behaviour Support Team, Speech and Language Unit, Educational Psychology Service, Ethnic Minority Language and Achievement, Social Services, Local Health Authority and the Educational Welfare Officer.

Attendance 2024 / 2025		2024/25
	% attendance	93.8 %
	Authorised Absence	2850
	Unauthorised Absence	2705

The school policy is that disabled pupils will not be treated less favourably than other pupils because of disability. This applies to their admission, access and educational needs.

Post-inspection action plan progress

Recommendation 1 - Sharpen self-evaluation processes to ensure that monitoring identifies all significant areas for development

- Leaders have embedded an effective cycle of self-evaluation to monitor the quality of teaching and learning across the school rigorously and regularly. They ensure that all staff and governors contribute purposefully to self-evaluation. Together, they identify the school's strengths and areas for further development accurately and use this information to inform focussed school improvement priorities.
- Senior leaders provide effective, individual support for staff development with a sharp focus on improving teaching. Whole school staff performance management targets align appropriately with current improvement priorities and have resulted in notable improvements.
- School leaders work successfully with other local schools to consider the quality of their curriculum and the impact of teaching on learning. This work further strengthens the school's evaluation of its performance.

Recommendation 2 - Improve the consistency of the quality of teaching and assessment across the school

- All staff promote high expectations for pupils' learning. They consider a range of assessment information carefully to ensure that learners are challenged and supported appropriately.
- A systematic and consistent approach to developing pupils' literacy and numeracy skills has been successful. Nearly all teachers plan purposeful opportunities for pupils to apply their literacy and numeracy skills in authentic contexts at an appropriate level.
- Most teachers ensure that the pace of learning in lessons is swift and that learning experiences are relevant and engaging. They provide meaningful opportunities for pupils to make choices about their learning and to develop their independence.
- Most teachers use focussed questioning and observation to assess pupils' progress accurately during lessons. They provide clear verbal and written feedback that helps pupils to understand their next steps in learning. Older pupils respond to feedback maturely, refining their work with purpose and increasing precision.
- Senior leaders monitor pupils' progress over time carefully. They recognise the need for staff to further develop their understanding of progression to strengthen planning and assessment across all areas of learning.

Progress against the recommendations was monitored by Estyn inspectors during an Interim Visit in March 2025.

Learning Support Centre

There are 20 pupils (age range 3 – 11 years) currently attending the Learning Support Centre for speech, language and communication difficulties. (Maximum provision is for 20 pupils).

Pupils from the Learning Support Centre are integrated as fully as possible into the mainstream activities of the school.

Links with the Community

The school is involved with many outside agencies in organising its post school activities. At present the school operates the following after school clubs at various times of the year:

- Rugby
- Netball
- Football
- Cricket
- Athletics
- Cooking
- Drama
- Orchestra
- Music / Dance
- Film Club
- Choir
- Bug Club

Year Five and Year Six have an opportunity to participate in a Residential Visit. In recent years, these are split between Urdd Residential Centre, Llangrannog and Morfa Bay, Pendine. All venues give children the opportunity to undertake a variety of activities in a totally different environment.

Sporting Links

- Dragon Sport Clubs and Festivals
- Swimming Yr.6
- Provide extra-curricular clubs – football, rugby, keep fit, athletics, cricket, cookery, media studies.
- WRU Festivals and Competitions
- Wizards Rugby and Netball League (Aberavon RFC)
- FAW Festivals and Competitions
- NPT netball / rugby / football Festivals
- Athletics
- Cricket links with Port Talbot Town CC
- NPT Cross Country Championships
- West Glamorgan Gymnastics
- NPT Kwik Cricket
- Field Studies Council
- Eco Schools
- Forest Schools
- Healthy Schools
- Residential Visits (Morfa Bay Adventure / Llangrannog – Outdoor Adventure)

Our aim is to provide every child with an opportunity to develop an interest in sport as a recreational or a competitive pastime. We aim to challenge the most able to higher honours, but encourage a love of exercise, healthy lifestyles and well-being.

Policies & Schemes of work

All school policies are kept under review and updated as necessary via governor sub-committees. The school has all policies available to view at the school or many are now on-line at:

<https://blaenbaglan-primary-school.j2bloggy.com/>

Use of Welsh Language

The Curriculum Cymreig is addressed through cross-curricular themes and is strengthened by use of incidental Welsh throughout the school day.

At Blaenbaglan the main language for teaching is English. However, Welsh is taught as a second language as required by the Welsh Assembly. Pupils respond to Welsh commands, answer the register through Welsh and sing Welsh hymns and prayers. We really feel that it is important that our children learn about the Welsh culture and their Welsh heritage. St. David's Day is celebrated with a week of Welsh activities, e.g. Gymanfa Ganu, cooking Welsh recipes, listening to Welsh folk tales, music and art competitions, concerts and enjoying Welsh visitors to the school. The school have developed a curriculum with a sense of 'Cynefin' running through it. A curriculum where pupils learn and have a good understanding of their locality and the wider Wales. A Welsh peripatetic teacher visits the school every half term where guidance and training is given to the staff and the subject is monitored. All pupils at the school follow the appropriate Welsh Language development programmes as laid out in the 6 Areas of Learning in the Curriculum for Wales. Pupils are assessed annually and reported on in the end of year reports.

Strategic Equality Plan

At Blaenbaglan Primary School, we are committed to ensuring equality of education and opportunity for disabled pupils, staff and all those receiving services from the school. We aim to develop a culture of inclusion and diversity in which people feel free to disclose their disability and to participate fully in school life. The achievement of all pupils will be monitored, and we will use this data to raise standards and ensure inclusive teaching. We will make reasonable adjustments to make sure that the school environment is as accessible as possible. We believe that diversity is a strength, which should be respected and celebrated by all those who learn, teach and visit here.

School Toilets

The school has male / female pupil facilities in the Foundation Phase, Year 1 and Year 2 in the infant block; and two sets on the ground floor and first floor in the junior block. There is a disabled toilet / shower room in the FP and KS2 block.

Staff have sets of toilets in FP and KS2. All toilets are cleaned on a daily basis.



Pam Short - Chair of Governors



David Burrows - Headteacher

2nd October 2025

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils or 30 registered pupils, whichever is the lower, will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held.

A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Blaenbaglan Primary School, Maes Ty Canol, Baglan, Port Talbot, SA12 8YF

office@blaenbaglan.npt.school

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetingsstatutory-guidance/?lang=en>

Signature: 

Mrs. Pam Short - Chair of Governors

Date : 02.10.25